

South West Community Assembly

Thursday 18 October 2012 at 7.00 pm

**To be held at Banner Cross
Methodist Church, Ecclesall Road
South, Sheffield, S11 9PE**

The Press and Public are Welcome to Attend

Membership

Councillors Andrew Sangar (Chair), Sue Alston, Sylvia Anginotti, Penny Baker, Roger Davison, Rob Frost, Keith Hill, Joe Otten, Colin Ross, Janice Sidebottom, Diana Stimely and Geoff Smith

PUBLIC ACCESS TO THE MEETING

There are seven Community Assemblies which cover Sheffield; each is made up of the local Councillors from four wards. It is part of their remit to promote the local involvement of local people in the democratic process and to bring decision making closer to local people.

The formal meetings of the Community Assembly are open to the public and are the place where the Councillors make funding decisions as delegated by the Cabinet, relating to the priorities set out in the Community Plan and the Community Involvement Plan. They take place a minimum of 4 times per year, though more often, if required.

There is an opportunity for members of the public to ask questions and submit petitions at these meetings.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday, or you can ring on telephone no. 2734552. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Community Assembly decisions are effective six working days after the meeting has taken place, unless called-in for scrutiny by the relevant Overview and Scrutiny Committee, in which case the matter is normally resolved within the monthly cycle of meetings.

Further information on any of the agenda items can be obtained by speaking to either:

- Tammy Barrass, Community Assembly Manager
Tel: 0114 203 7212
Email: tammy.barrass@sheffield.gov.uk
- Martyn Riley, Democratic Services
Tel: 0114 273 4008
Email: martyn.riley@sheffield.gov.uk

**SOUTH WEST COMMUNITY ASSEMBLY AGENDA
18 OCTOBER 2012**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**
Members to declare any interests they have in the business to be considered at the meeting
- 5. Minutes of Previous Meeting**
To approve the minutes of the meetings of the Assembly held on 19 July, 2012
- 6. Public Questions and Petitions**
To receive any questions or petitions from members of the public at the meeting
- 7. South West Community Assembly Highways Update**
Report of the Director of Development Services
- 8. Petition Requesting Waiting Restrictions on Hallam Grange Crescent**
Report of the Director of Development Services

NOTE: The next meeting of the South West Community Assembly will be held on Thursday 24 January 2013 at 7.00 pm

ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

A new Standards regime was introduced on 1st July, 2012 by the Localism Act 2011. The new regime made changes to the way that your interests needed to be registered and declared. Prejudicial and personal interests no longer exist and they have been replaced by Disclosable Pecuniary Interests (DPIs).

The Act also required that provision is made for interests which are not Disclosable Pecuniary Interests and required the Council to introduce a new local Code of Conduct for Members. Provision has been made in the new Code for dealing with “personal” interests.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously, and has been published on the Council’s website as a downloadable document at -<http://councillors.sheffield.gov.uk/councillors/register-of-councillors-interests>

If at all possible, you should try to identify any potential interest you may have before the meeting so that you and the person you ask for advice can fully consider all the circumstances before reaching a conclusion on what action you should take.

Further advice can be obtained from Lynne Bird, Director of Legal Services on 0114 2734018 or email lynne.bird@sheffield.gov.uk